



Myint & Associates Co., Ltd
No (623), Pyay Road, Kamayut Township, Yangon
Phone : 01 2307722

Email : phyu.p.aung@myintassociates.com

JOB VACANCY

Junior Auditor

Job Specification:

- B.Com / B.Econ (Stats.) / LCCI Level III
- Age between (25 - 30) years
- Basic command of English in need
- Able to use MS Office Application & Internet Email both English & Myanmar
- At least 2 (or) 3 years experience in related Field

Duties and Responsibilities

- Auditing & vouching day to day cases on papers with complement of related attached documents as well as budget control
- Auditing the compliance of internal control procedure & systems
- Physical stock taking & checking at Site and Store
- Weekly & Monthly checking handling cash issue
- Site Survey and inspection to projects

Only short-listed candidates will be contacted for interview and related tests.

Candidates who meet the respective requirements should send their applications, describing details of qualifications & work experience to-date with contact phone numbers and mailing address, attached with copy of educational / professional certificates, copy of Labour Registration Card, National Registration Card, and Census Copy, original of Testimonial from police station to above address by 28 July 2017.